## COVID-19 QUICK REFERENCE FOR STAFF

IF	THEN
You have any excluding factors such as:  Contact with a confirmed COVID-19 case Symptoms compatible with COVID-19 Testing Positive for COVID-19	<ul> <li>Don't come to school</li> <li>If you develop symptoms while at school, remove yourself from your cohort (staff may also be screened in the COSIE space).</li> <li>Call your administrator</li> <li>If your administrator is unavailable contact your Associate Administrator, Human Resources, or School Health Services         <ul> <li>If you are sick:</li> <li>identify your date of onset.</li> <li>Identify the last date you were in a district building.</li> </ul> </li> </ul>
A student reports that they have any symptoms of illness or exhibit any symptoms of illness:  Cough Shortness of breath Fever/chills Nausea/Vomiting Diarrhea Headache Sore throat Muscle pain/weakness General unwell feeling Change in behavior/lethargy Loss of taste or smell Change in coloration	Use building specific procedures to refer the student for screening [COSIE space]
You are working in the building during CDL, including LIPI	<ul> <li>Sign into the <u>building specific staff log</u></li> <li>Wash hands on entry</li> <li>Wear mask ( unless you are alone in your room/office).</li> </ul>
You are working in the building during hybrid delivery	<ul> <li>Sign into <u>building specific staff log</u> only if you are itinerant staff (regular staff do not have to sign in during hybrid)</li> <li>Wash hands on entry</li> <li>Wear mask (unless you are alone in your room/office).</li> </ul>

